



Jelar Bank Aapnar Bank

Murshidabad District Central Co-operative Bank Ltd.

Head Office: 48, 49 B.B. Sen Road, P.O. Berhampore, Dist. Murshidabad (W.B.). PIN-742 101,

MULTIPURPOSE REQUEST FORM

Date:

To
The Branch Manager,
Murshidabad District Central Co-op. Bank Ltd.

Name and address :

..... Branch.

Dear Sir,

Reg. My/ our SB/ CD/ TERM DEPOSIT/ RD A/C No. :

I am / we are maintaining the captioned account/s with your branch.

- 01) Kindly arrange to issue me duplicate Pass Book as the original pass book lost. I am/ we are prepared to bear the charges thereof, if any.
- 02) Please STOP payment of cheque no. dated fvg..... for Rs.....
- 03) Please credit a sum of Rs.....to A/C No..... by debiting my A/c No.
- 04) Please cancel DD/ Banker's cheque no.....datedfvg..... for Rs..... and credit the proceeds to/ our account no.after deducting the cancellation charges.
- 05) Please convert my/ our account from dormant/ inoperative to operative. I/ we assure that the account will hereafter be operated regularly.
- 06) Please cancel my ATM/ Debit Card.
- 07) My ATM card is blocked. Please do the needful to activate the same.
- 08) Kindly issue me/ us an interest certificate for the financial yearto
- 09) Please change my name as Mrs.

Copy of marriage certificate is enclosed.

- 10) My son/ daughter has attained majority on I have verified his/ her signature in a separate a/c opening card confirming balance in his/ her A/c. Please change/ un-date your record accordingly. I/ We confirm the balance of Rs. as on The operational instructions will henceforth be Self/ E OR S / Former of Survivor/ Jointly and balance payable to

- 11) **CHANGE OF ADDRESS & TELEPHONE NO. :** Kindly make necessary changes in my/ our accounts. **(Proof for change of address as per KYC guidelines enclosed).**

My new address is as below: **My/ Our new phone no.**



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12) Kindly attest my/ our signatures/ on the enclosed form. Necessary charges may be debited to our SB/ CD A/C No.

13) **ADDITION/ DELETION OF NAMES IN MY/ OUR SB/ TDR A/Cs**

I / We are requesting you to add/ delete the names of

14) Please premature my FD/ CC/ RD/ vide No. and transfer the same to SB/ CD A/C No.

I/ We given below details:

- a) **Name of existing account holder:**
- b) **Amount of deposit : Rs.**
- c) **Name to be added/ deleted/ relation with existing A/c holder**
- d) **REASON :**

Signature of Existing A/c Holders

Signature of persons proposed for addition

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We confirm the balance in the captioned Bank/ SB/ Term Deposit Account No. amounting to Rs. as on **A fresh KYC form duly completed and signed in enclosed herewith.**

- 15) I/ we shall be glad if you will please arrange to close the captioned account and pay the balance together with interest if any by cash/ pay order or credit the same to my/ our Savings Bank A/c No..... fvg.....
- 16) I/ we shall be glad if you will please transfer my/ our captioned account to **Murshidabad District Central Co-operative Bank Ltd.****Branch**, as I/ we have permanently shifted there.
- 17) Please convert my S/B. Chq./ Non Chq./ No. Frill to S/B Chq./ Non Cheque/ No Frill.
- 18) Please Reissue ATM, PIN/ ATM CARD for A/c No.
- 19) Register my Mobile No. for SMS alert in A/c
- 20) **Please close my SB/ CD/ CC/ Loan** **A/c No**
- 21) **Any other request:**

Signature of applicant (s)

1)

2)

Date:

FOR OFFICE USE ONLY

AUTHORIZED OFFICER